

Budget Line Item (Treasurer to fill in): _____

Money Receipt / Tally Sheet

SpiritrIDGE PTSA

Committee Name or Budget Line Item: _____

Activity Date: _____

Chair: _____

Tally

Flavor	Quantity	Amount
Checks		
\$100 bill		
\$50 bill		
\$20 bill		
\$10 bill		
\$5 bill		
\$2 bill		
\$1 bill		
\$1 coin		
\$0.50 coin		
Quarters		
Dimes		
Nickels		
Pennies		
Total		

Counted by: _____ Date: _____

_____ Date: _____

Always have two people count the money.

Date received by the Treasurer: _____

Treasurer's signature: _____